

Brooklyn Park Charter Commission Minutes

Wednesday, May 13, 2009

7:30 p.m. Brooklyn Township Conference Room

1. Call to Order/Roll Call

Chair Dwight Cox called the meeting to order at 7:30 p.m. Members present were: Christopher Bohler; Arlene Breckenridge; Dwight Cox; Dennis Gunther; Marjorie Lindberg; Lona Schreiber; and Olajide Williams

Absent: Anthony Mills (excused)

Also in attendance: Council Liaison Steve Lampi; Staff Liaison Devin Montero

2. Additions/Approval of Agenda of May 13, 2009

Motion Arlene Breckenridge and seconded by Marjorie Lindberg to approve the agenda as submitted. Motion carried unanimously.

3. Approval of the Minutes of April 8, 2009

Motion Arlene Breckenridge and seconded by Marjorie Lindberg to approve the distributed minutes as presented. Motion carried unanimously.

Chair Cox introduced new Commissioner Olajide Williams followed by introduction of the Commissioners to Mr. Williams. Chair Cox briefed Mr. Williams about the Charter Commission and working with the City Council by reviewing the City Charter to ensure changes are kept up to date and reviewing the city's population estimates relating to city council districts.

4. Old Business

4.1 City Attorney Memo, RE: Section 3.06. Staff Liaison Montero stated City Attorney Thomson clarified Section 3.06 in the memo and also obtained information from the City of Moorehead relating to their emergency ordinance due to the flood emergency in March.

Motion Marjorie Lindberg, and seconded by Arlene Breckenridge that no changes were required to Section 3.06. Motion passed unanimously.

4.2 Section 3.11 Discussion. Staff Liaison Montero stated he added "electronic format" to the sentence relating to the codification of the ordinances and asked the Commissioners if the proposed addition was where the Commissioners wanted it in the sentence.

Motion Arlene Breckenridge and seconded by Lona Schreiber to approve the amendment as presented. Motion passed unanimously.

5. Reports of Officers, Boards, and Standing Committees.

6. New Business

6.1 Review of Section 14.19. Staff Liaison Montero briefed the Commissioners on the memo provided by the City Attorney and the amendment suggested to Section 14.19.

Commissioners held discussions on the amendment to Section 14.19 (B) recommended by the City Attorney to address whether the city could collect administrative and legal costs associated with enforcing the administrative penalty provisions in the city code relating to rental properties.

The Commissioners discussed the issue and had additional questions and comments: Provide examples of the administrative fines; what were the legal costs; like to see the city code on administrative penalties; what was the process for collecting the penalties; what type of legal work involved; and if interest could be charged on unpaid fees.

The Commissioners called for a Special meeting for May 20, 2009 and invited the City Attorney and City staff to address the questions and concerns by the Commissioners on the proposed amendment.

7. Correspondence/Communications.

8. Adjournment

Motion Arlene Breckenridge and seconded by Marjorie Lindberg to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:12 p.m.

Respectfully submitted,

Devin Montero, Staff Liaison