

# **Brooklyn Park Charter Commission Minutes**

Wednesday, February 11, 2009

7:30 p.m. Brooklyn Township Conference Room

## **1. Call to Order/Roll Call**

Chair Dwight Cox called the meeting to order at 7:30 p.m. Members present were: Arlene Breckenridge; Dwight Cox; Dennis Gunther; Marjorie Lindberg; Anthony Mills; and Lona Schreiber

Absent: Christopher Bohler; Allie Moten, Jr. (excused)

Also in attendance: Council Liaison Steve Lampi; Staff Liaison Devin Montero

## **2. Additions/Approval of Agenda of February 11, 2009**

Staff Liaison Montero stated he missed adding Section 2.01 that was part of the Charter packet and asked the Commissioners to add Section 2.01 to Agenda Item 4.1. Motion Arlene Breckenridge and seconded by Lona Schreiber to approve the agenda and add Section 2.01 to Item 4.1. Motion carried unanimously.

## **3. Approval of the Minutes of January 14, 2009**

Motion Arlene Breckenridge and seconded by Marjorie Lindberg to approve the distributed minutes. Motion carried unanimously.

## **4. Old Business**

### **4.1 Review of Sections 2.01, 2.03, 2.04, 2.05, and 2.06**

**Section 2.01**-Staff Liaison Montero stated at the December meeting, Commissioners asked if the "Council-Manager Plan" was still referenced. He stated Minnesota Statutes still referenced that form of government and also referenced by the League of Minnesota Cities.

**Section 2.03**-Staff Liaison Montero stated at the December meeting, discussions were held on the order of the paragraphs and recommended Section 2.03 be rearranged. He stated former Charter Chair Crema provided information on Section 2.03. Staff Liaison Montero also presented a draft of the rearranged Section 2.03 to the Commissioners.

Motion Lona Schreiber, Second Arlene Breckenridge to amend the heading to add, "Mayor and" and to accept the changes as presented. Motion carried unanimously.

**Section 2.04**-Staff Liaison Montero stated at the December meeting, questions were asked if other cities were using deviation percentages relating to redistricting. Staff Liaison Montero provided 2007 memo from City Attorney Thomson relating to the deviation percentage

standard and provided information of other Charter cities relating to deviation percentages. He also stated the Population Report would be provided to the Commissioners at the March meeting.

Discussions were held on: Foreclosures affecting the population estimates and how the deviations were calculated.

**Section 2.05**-Staff Liaison Montero stated at the December meeting, discussions were held about the Attorney General's opinion relating to Council Members employed with the city. He provided Commissioners with information presented to the City Council in 2005 by City Attorney Thomson on the Attorney General's opinions and the draft ordinance amending Charter Section 2.05 in 2005.

**Section 2.06**-Staff Liaison Montero stated at the December meeting, questions were asked about the appointment process if less than 365 days, the definition of an eligible person and if the appointment was made by resolution. He provided information from the City Attorney regarding those questions.

**Recommended Changes to Chapter 2**-Staff Liaison Montero stated he had provided the Commissioners with a list of approved banked changes to the Charter along with proposed changes discussed at the December meeting but not voted on due to needing more information.

Motion Marjorie Lindberg and seconded by Arlene Breckenridge to add, "City" before "Manager" to the sentence in the third paragraph of Section 2.04. Motion carried unanimously.

Motion Lona Schreiber, Seconded by Marjorie Lindberg to add, "this section" and delete "Section 2.06" to the fifth sentence in Section 2.06(b). Motion carried unanimously.

Motion Arlene Breckenridge and seconded by Lona Schreiber to add, "in Section 2.09" to the first sentence in Section 2.10. Motion carried unanimously.

Motion Anthony Mills and seconded by Arlene Breckenridge to accept the changes to Chapter 1 and Chapter 2 and forward to the City Council for adoption. Motion carried unanimously.

**4.2 Review of By-Laws.** Staff Liaison Montero stated that at the January meeting, the Commissioners reviewed the By-laws and felt the sentence to Item #11, relating to "secretary/treasurer", was incomplete. Staff Liaison Montero stated he had reviewed previous By-laws and presented the completed sentence to Item #11. It was the consensus of the Commissioners to include the missing words to the sentence in Item #11 relating to the secretary/treasurer.

## **5. Reports of Officers, Boards, and Standing Committees.**

### **6. New Business**

### **7. Correspondence/Communications.**

## **8. Adjournment**

Motion Arlene Breckenridge and seconded by Marjorie Lindberg to adjourn the meeting.  
Motion carried unanimously. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

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Devin Montero, Staff Liaison