

# **Brooklyn Park Charter Commission Minutes**

Wednesday, January 14, 2009

7:30 p.m. Brooklyn Township Conference Room

## **1. Call to Order/Roll Call**

Chair Dwight Cox called the meeting to order at 7:30 p.m. Members present were: Arlene Breckenridge; Dwight Cox; Dennis Gunther; Marjorie Lindberg; and Lona Schreiber.

Absent: Christopher Bohler; Allie Moten, Jr.

## **2. Additions/Approval of Agenda of January 14, 2009**

Motion Lona Schreiber and seconded by Arlene Breckenridge to approve the agenda and defer Item 4.1, Review of Sections 2.03, 2.04, 2.05, and 2.06 to the next meeting. Motion carried unanimously.

## **3. Approval of the Minutes of November 12 and December 10, 2008**

Motion Marjorie Lindberg and seconded by Arlene Breckenridge to approve the distributed minutes as amended. (December 10-Chair Lupfer was in attendance) Motion carried unanimously.

## **4. Old Business**

## **5. Reports of Officers, Boards, and Standing Committees.**

### **5.1 2008 Treasurer's Report**

Chair Cox presented the 2008 Treasurer's Report to the commissioners. Motion Arlene Breckenridge and seconded by Marjorie Lindberg to accept the Treasurer's Report. Motion carried unanimously.

## **6. New Business**

### **6.1 Election of Officers.**

Chair Cox stated that officers needed to be elected and asked the commissioners if they were interested in these positions and asked for nominations.

Motion Arlene Breckenridge and seconded by Marjorie Lindberg to nominate Dwight Cox as Commission Chair. No other nominations were submitted.

Motion by Lona Schreiber and seconded by Arlene Breckenridge to close the nominations and cast a white ballot vote on the nomination. Motion carried unanimously. The vote on the nomination carried unanimously.

Motion Lona Schreiber and seconded by Arlene Breckenridge to nominate Marjorie Lindberg as First Vice Chair. No other nominations were submitted.

Motion Arlene Breckenridge and seconded by Lona Schreiber to close the nominations and cast a white ballot vote on the nomination. Motion carried unanimously. The vote on the nomination carried unanimously.

Motion Lona Schreiber and seconded by Arlene Breckenridge to nominate Dennis Gunther as Second Vice Chair. No other nominations were submitted.

Motion Lona Schreiber and seconded by Marjorie Lindberg to close the nominations and cast a white ballot vote on the nomination. Motion carried unanimously. The vote on the nomination carried unanimously.

Motion Marjorie Lindberg and seconded by Dwight Cox to nominate Arlene Breckenridge as Secretary/Treasurer. No other nominations were submitted.

Motion Dwight Cox and seconded by Lona Schreiber to close the nominations and cast a white ballot vote on the nomination. Motion carried unanimously. The vote on the nomination carried unanimously.

## **6.2 Review of By-Laws**

Chair Cox presented the Commission By-Laws to the commissioners for review and comments. Discussion was held on Item 11 relating to the Secretary/Treasurer. The commissioners felt there were words missing from the sentence. Staff Liaison Montero stated he would research the language and provide the information to the commissioners at the next meeting.

## **6.3 Review of 2008 Annual Report**

Chair Cox presented the 2008 Annual report to the commissioners for review and comments. The commissioners reviewed the report and provided a few grammatical errors to be corrected. Staff Liaison Montero asked the commissioners if the format of the “footnote” approved was correct. The commissioners agreed on the format.

Motion Arlene Breckenridge and seconded by Dennis Gunther to approve the 2008 Annual Report as amended. Motion carried unanimously.

## **7. Correspondence/Communications.**

### **7.1 Charter Commission 2009 Meeting Dates**

Chair Cox presented the 2009 meeting dates. Staff Liaison Montero pointed out that the November meeting date was a holiday. Discussions were held on the meeting dates. Chair Cox stated that the commission normally doesn't meet during the summer months but the commission could be called into a special meeting. Staff Liaison Montero stated that he would be providing

to the commission the City Manager's Population Report at the March meeting for discussion of redistricting.

Motion Marjorie Lindberg and seconded by Arlene Breckenridge to cancel the November 11, 2009 meeting. Motion carried unanimously.

## **7.2 2009 Important Dates for Commissions**

Staff Liaison Montero stated that the Volunteer Recognition Night event would be held on April 2 and will provide the information when available; the Charter Commission's annual verbal report to the Council was April 6; and the Annual Joint Goal setting/meeting with the Council and all commissions was June 1.

## **8. Adjournment**

Motion Dwight Cox and seconded by to adjourn the meeting. Motion carried unanimously. The meeting adjourned at 8:05 p.m.

Respectfully submitted,

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Devin Montero, Staff Liaison