
Citizens Long-Range Improvement Committee (CLIC)
City of Brooklyn Park
November 12, 2009 Regular Meeting Minutes

1. CALL TO ORDER: Chair West-Hafner called the meeting to order at 7:05 p.m.

ROLL CALL PRESENT: Chair Tonja West-Hafner, Vice Chair Mark McNamer, Recorder Sy Knapp, David Durey, Kathy Fraser, Ann Maas, Robert Sundy, Charles Sutphen, Carol Vosberg, David Williams, Council Liaison Mayor Steve Lampi, Staff Liaisons Keith Jullie and Dan Ruiz

ABSENT/EXCUSED: Seahannah Smith

ABSENT: Sam Adejuwon, Paul Kalla, Jerome Robertson and Richard Townsend-Anderson

GUESTS: Police Chief Michael Davis, Director of Operations & Maintenance John Thiel, Operations & Maintenance Superintendent Steve Lawrence, Mark Rasmussen and Greg Ackerson, representing McKinstry Associates

Roll Call established that a quorum did exist.

2. APPROVAL OF AGENDA

MOTION WILLIAMS, SECOND SUPTEN TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

3. CONSIDERATION OF MINUTES

MOTION KNAPP, SECOND WILLIAMS TO APPROVE THE OCTOBER 8, 2009 CLIC MEETING MINUTES. MOTION PASSED UNANIMOUSLY.

4. AGENDA ITEMS

- 4.1 Strategic Goals Work Plan - Ensure Stable Neighborhoods goal review

Police Chief Michael Davis described the NAP (Neighborhood Action Plan) and the Community Action program as central to the Ensure Stable Neighborhood program, with Livability as the principal goal. The goal is to develop Core Planning Teams by January 10, 2010, with completion by September 10, 2010. They will utilize a facilitative process to bring these Action Teams together. Their actions must represent a unanimous consensus by the members of the Teams, involve all divergent groups and define their Core Values, their Strategic Objectives and their Mission.

The first opportunities for public involvement will be at "Community Cafés" with three sessions scheduled for December 5th in the Council Chambers at City Hall.

Teams will consist of one half City staff members and one half community members. Thousands of flyers will be distributed to invite public participation.

Regarding the issue of Community Responsiveness, Chief Davis noted that the Police Department has trained over 800 landlords in an effort to assure compliance with the City's Codes relating to leasing residential dwellings.

4.2 McKinstry Performance Contract/Energy Saving Initiatives

John Thiel introduced Mark Rasmussen and Greg Ackerson of McKinstry Company to explain the performance contract they have executed with the City. The contract is to conduct a detailed engineering study, using a federally-sponsored Energy Conservation Block Grant to evaluate the energy efficiency of the City's primary buildings and recommend improvements needed to achieve improvements in the efficiency and monetary savings at those buildings.

Under the \$649,200 contract, McKinstry guarantees monetary savings, based on current prices of energy used and of the recommended system improvements. As a result of the implementation of all improvements recommended by this study, it is estimated the City will accomplish \$4.5 million of improvements with a capital cost to the City of \$2.5 million. They also noted that McKinstry has similar contracts with the cities of Eden Prairie, Eagan, Coon Rapids and Plymouth and also several school districts.

4.3 Report of CLIC subcommittees:

- Natural Resources Committee – David Williams, Chair reported he attended the North Metro Sustainability Seminar held at the Brookdale Library last week, noting that sustainability is currently a “hot topic” with many cities and citizen groups involved in various projects and activities in water quality, energy efficiency, transportation, etc. In particular, he noted the City of Elk River's Energy City program, which has received federal grants to set up comprehensive Energy Management and Water Quality programs could be used as a model for Brooklyn Park initiatives in this area.

As a result of the implementation of all improvements recommended by this study, it is estimated the City will accomplish \$4.5 million of improvements with a capital cost to the City of \$2.5 million.

- Ethnic Diversity-Livability – Richard Townsend-Anderson, Chair. No report was given.
- Efficiency in Government – Tonja West-Hafner, Chair stated this committee is in a holding pattern awaiting direction regarding how their work relates to the City's Strategic Planning process and the subcommittee discussion.

4.4 Strategic Goal Team/CLIC Subcommittees Discussion

Chair West-Hafner discussed the difficulty the subcommittees are experiencing in relating the subcommittee structure to the City's Strategic Goals program. There are multiple areas the few subcommittees could fit in. Following extended discussion it was the consensus of members to place this item on the agenda for the December meeting to make a decision about the subcommittee structure. The subcommittee structure could possibly be changed or restructured to be more flexible and engaging entities (or Task Forces), that can ebb and flow with the issues better, that can relate more directly to the City's Strategic Planning process or be something else members wish to work on.

5. OTHER ITEMS

5.1 Old Business

CIP/CEP Recommendation Memo - Chair West-Hafner presented a copy of a memo she drafted for presentation to the City Council on behalf of CLIC, relating to the 2010-14 CIP/CEP plans which City staff members presented at the September meeting. CLIC is responsible to provide an advisory opinion on any substantial changes to the CIP/CEP. In essence, the memo advises that the committee has reviewed the substantial changes and believes staff has done a good job prioritizing projects.

MOTION MAAS, SECOND SUTPHEN TO APPROVE THE DRAFT PROPOSED MEMO FOR SUBMITTAL TO THE CITY COUNCIL. MOTION APPROVED UNANIMOUSLY.

5.2 City Council Report: Steve Lampi, Council Liaison

Mayor Lampi reported the City Council is proceeding with the final stages of developing the City's 2010 budget. Some items are still awaiting information from the City Manager. However, Mayor Lampi anticipates final approval by December 12, 2009.

Mayor Lampi also reported that twenty-two homes are being rehabilitated by the City. He distributed copies of a memo announcing open houses at 5 of these homes.

In addition, Mayor Lampi discussed the need to find funding for the 93rd Avenue/Highway 169 project. Hopefully, some funding may be available through the Metropolitan Council.

5.3 Staff Report: Keith Jullie and Dan Ruiz, staff liaisons

Keith Jullie distributed copies of a city map showing the location of all restaurants in Brooklyn Park.

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6. FUTURE AGENDA ITEMS/MEETINGS

- Discussion regarding the realignment of CLIC's committee organizational structure to relate more directly to the City's Strategic Goals process.
- Develop a Shared Services Plan goal review – Fire Chief Ken Prillaman
- Next CLIC Meeting: December 10, 2009

7. ADJOURNMENT

MOTION SUTPHEN, SECOND VOSBERG TO ADJOURN. MOTION PASSED UNANIMOUSLY.

The meeting was adjourned at 9:37 p.m.

Respectfully Submitted,

Sy Knapp
CLIC Recorder