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# MINUTES

## Citizens Long-range Improvement Committee (CLIC) Regular Meeting

June 11, 2009

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<b>Chair:</b>	Tonja West-Hafner	<b>P</b>	<b>Council Liaison:</b>	Steve Lampi	<b>EA</b>
<b>Vice Chair:</b>	David Williams	<b>P</b>	<b>Staff Liaison:</b>	Gary Brown	<b>P</b>
<b>Recorder:</b>	Sy Knapp	<b>P</b>	<b>Youth Liaison:</b>	Nehwoen Luogon	<b>EA</b>

### MEMBERS:

Adejuwon, S.	<b>P</b>	Durey, D.	<b>P</b>	Fraser, K.	<b>P</b>	Kalla, P.	<b>P</b>
Maas, A.	<b>P</b>	McNamer, M	<b>P</b>	Robertson, J.	<b>A</b>	Smith, S.	<b>P</b>
Sundy, R.	<b>P</b>	Sutphen, C.	<b>EA</b>	Townsend-Anderson, R.	<b>A</b>	Vosberg, C.	<b>EA</b>

### GUESTS: None

#### 1. CALL TO ORDER/ROLL CALL

Chair West-Hafner called the meeting to order at 7:07 p.m. Roll Call established that a quorum existed.

#### 2. APPROVAL OF AGENDA

Motion to Approve Agenda – Robert Sundy, Unanimously passed.

#### 3. CONSIDERATION OF MINUTES

Motion to Accept the Minutes for the May 14, 2009 meeting – Mark McNamer, Unanimously passed.

#### 4. AGENDA ITEMS

##### 4.1 Report of CLIC subcommittees

##### **Natural Resources Committee (David Williams, chair, Sy Knapp, Charles Sutphen, Kathy Fraser & Nehwoen Luogon)**

No meeting held. Kathy Fraser volunteered to be on this subcommittee.

Note: Gary Brown's memo regarding priorities:

- Emphasized data collection from other cities, states, etc.
- Consider coordination of our efforts with Planning Commission members
- New developments and retrofitting existing

##### **Ethnic Diversity-Livability (Richard Townsend-Anderson, chair, David Durey, Mark McNamer & Paul Kalla)**

No meeting, no report.

##### **Efficiency in Government (Tonja West-Hafner, chair, Charles Sutphen, Ann Maas & Robert Sundy)**

No meeting held, but will have a meeting next week. We have set up standing meeting dates now to improve our reports to the Committee. We are meeting at 6:30 PM the Wednesday following the CLIC meetings. We hope to have the Budget Advisory Committee chair attend our next meeting. We would like to know how we can interact

with them regarding the budget and our efforts on shared services. Robert Sundy volunteered to be on this subcommittee.

Discussion: The City of Champlin has one garbage service, suggest that the committee check this out.

#### **4.2 Recap of Joint Goal Setting Meeting with the City Council on June 1, 2009**

Chair West-Hafner and Ann Maas attended. City Council members shared a copy of their goals and expressed desire to have various advisory committees working together. We figure out what things we are working on and how they are inter-related to the other groups. Then, we get ourselves on their agendas. The example used by the Mayor, to have CLIC's Natural Resource subcommittee working with the Planning Commission to help them work on changes to the requirements for new buildings regarding resource conservation, specifically water. They want us to be satisfied with our time spent on City committees and want to best utilize the talented people on the commissions/committees. Council advised everyone to "think outside the box" about ideas and to bring the ideas even if they are not acted upon; feel free to communicate to the Council the things we have done; to look at what we are working on, determine how that fits with the Council goals; and to challenge City staff if we really think something might work. At least three Council Members stated that they thought that the subcommittees that CLIC established are working in line with the Council goals and priorities. Gary Brown will send a copy of the City Council's goals to all CLIC members.

We need to be sure the subcommittees are meeting regularly. This also means that maybe we need to be sure we know where we are going. Robert Sundy brought up the idea of having our own goal setting meeting and develop a strategic plan for the coming year. Gary suggested that this be part of next month's meeting agenda. Gary will set up a meeting for Chair West-Hafner to meet with City Manager Verbrugge to discuss a new staff liaison for CLIC, how can we get help to guide us through our own goal setting session, and how we can review, have input on and help with the City wide review currently underway, since the possibilities of this have wide spread and possible long term impacts for the City.

#### **4.3 CLIC Annual Verbal Report to the City Council on June 22, 2009**

Chair West-Hafner will deliver a report to the Council on June 22<sup>nd</sup>. All CLIC members are welcome to attend. It will cover what we have been doing over the last year and give them information on our plan to set goals and measurable results.

### **5. OTHER ITEMS**

#### **5.1 Old Business**

None

#### **5.2 City Council Report – Mayor Steve Lampi, Council Liaison**

No report.

#### **5.3 Staff Report – Gary Brown, Staff Liaison**

- West River Road project to be completed in about one week
- 109<sup>th</sup> Avenue project will be commencing soon (joint project with Champlin)
- West Broadway will be reconstructed in 2011-2012
- Grant application for interchange at 93<sup>rd</sup> Avenue and TH 169 was submitted to the Federal Government
- Devil's Triangle will be worse for the next six weeks (85<sup>th</sup> Avenue to be closed)
- TH 610 bids to be opened on July 24
- Landlord seminars are continuing

6. **FUTURE AGENDA ITEMS**

Goal setting for CLIC and the subcommittees

Overview and Update on the Bottineau Transitway Alternative Analysis Study –  
**[www.bottransit.org](http://www.bottransit.org)**

Next CLIC meeting July 9, 2009

7. **ADJOURNMENT**

Motion to Adjourn – Ann Maas, Unanimously passed and Adjournment called by Chair  
West-Hafner at 8:55 p.m.

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Respectfully Submitted,  
Sy Knapp